

# AbhijitStoreTesting

Phone: 8974584568 | Website:

Date: 02 January 2026

Mr.Kumar

Email: vijay@yahoo.com | Phone: 9056741888

## Appointment Letter - Manager

Dear Mr.Kumar,

We are pleased to offer you the position of **Manager** at AbhijitStoreTesting. Following your successful completion of the pre-employment formalities, we are delighted to confirm your appointment with our organization.

### Employment Details

**Designation:** Manager

**Department:** Finance

**Grade:**

**Work Location:**

**Work Mode:** Temporary

**Date of Joining:** 12 January 2026

**Reporting To:** devi gmail

### Compensation Structure

Your annual compensation package is structured as follows:

Component	Monthly (₹)	Annual (₹)
Basic	3803881.33	45646576.00
HRA	6406.50	76878.00
DA	5.58	67.00
Other Allowance	656.50	7878.00
Total Fixed Compensation	3810949.92	45731399.00

**Note:** The above compensation is subject to applicable statutory deductions as per government regulations.

### Terms & Conditions

- This appointment is subject to the company's policies and procedures as amended from time to time.
- Your employment will be on a permanent basis, subject to successful completion of a probation period of 6 months.
- Your performance will be reviewed annually, and any revision in compensation will be based on company policy and your performance.
- You will be eligible for benefits as per the company's policy, including but not limited to Provident Fund, Gratuity, and Medical Insurance.

### **Joining Instructions:**

Please report to the reception at **9:30 AM on 12 January 2026** at our Hyderabad office:

**AbhijitStoreTesting, -**

### **Documents Required at the Time of Joining**

Please bring the following original documents for verification along with one set of self-attested copies:

- Educational certificates (10th, 12th, Graduation, Post-Graduation)
- Previous employment experience letters & relieving letters
- Passport size photographs (2 copies)
- PAN Card & Aadhaar Card
- Bank account details (cancelled cheque or bank passbook copy)

We believe that your skills and experience will be a valuable addition to our team. We look forward to a long and mutually rewarding association with you.

Please sign and return a copy of this letter as your acceptance of this offer and the terms outlined herein.

Welcome to AbhijitStoreTesting!

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**devi gmail**

HR Manager

AbhijitStoreTesting

**Accepted and Agreed:**

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**Kumar**

Candidate

Date: \_\_\_\_\_

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**For any queries, please contact:**

HR Department | Email: | Phone: +8974584568 (Ext. 123)