



SOME SEE THINGS AS  
THEY ARE AND SAY WHY,  
WE DREAM OF THE THINGS THE WAY  
THEY NEVER WERE, AND SAY

# WHY NOT

AND THIS IS WHAT MAKES US WHO WE ARE



**REVALSYS**  
CREATING POSSIBILITIES

CREATING POSSIBILITIES



RevalRFQ Vendor Portal

# Request for Quotation





Simplify Your **Procurement Management Process** with **automation**,  
**centralized System** – **simple, fast**, and **all in one place**.



Once your account is created, log in at <https://rfqretailcliq.revalerp.com> using your **registered email address**. You will receive an OTP for verification. After signing in, you'll be directed to the list page, where you can view all RFQs raised by the buyer.

# Unlock Growth Through Easy RFQ Management

Access your account to view and respond to quotation requests.

-  Get instant access to the latest RFQs.
-  Submit your quotations directly online.
-  Track the status of your submissions in real time.
-  Build long-term business partnerships.

## Login

E-mail address or Mobile Number

Login

All information is securely encrypted to protect your account

Enter your registered email address or mobile to login.

Once your account is created, log in at <https://rfqretailcliq.revalerp.com> using your **registered email address**. You will receive an OTP for verification. After signing in, you'll be directed to the list page, where you can view all RFQs raised by the buyer.

# Unlock Growth Through Easy RFQ Management

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Copilot

Enter OTP Received on the register email to login

## OTP Verification

Enter the code from the email we sent to [poojitha.t@revalsys.com](mailto:poojitha.t@revalsys.com)

Resend OTP in: 27 seconds

Submit

# RevalRFQ – List Page

After logging in, you'll be directed to the RevalRFQ list page, where all RFQs raised by the buyer are displayed. From this page, you can view and submit quotes for each buyer's RFQ.

The screenshot shows the RevalRFQ List Page interface. The page title is "RFQ Search List". The search filters include "Search Word" (with a search icon), "From Date" (DD/MM/YYYY), "To Date" (DD/MM/YYYY), and "Buyer Name" (a dropdown menu). A search button is located to the right of the filters. The main content area displays a list of RFQs, each with a title, date, status, and details. The details for each RFQ include Buyer Name, Deadline Date, and Created / Updated By information. The page footer shows "Items per page: 10" and "1 - 3 of 3" with navigation arrows.

**Callouts:**

- Side Menu:** The side menu bar allows you to effortlessly navigate through all the RPQ modules.
- User Profile:** Here is option to view the account details of the person who logged in the system.
- Search:** Use filters to quickly search and find RFQ.
- RFQ List:** List of all RFQs raised by buyers, along with their current status.
- Logout:** This option allows you to log out effortlessly.

RFQ ID	Date	Status
RFQ-2025-Nov-24	04 Nov 2025	New
RFQ-2025-Nov-23	04 Nov 2025	New
RFQ-2025-Oct-22	30 Oct 2025	New

# RevalRFQ – Details Page

After selecting an RFQ, you'll reach the details page showing buyer info and delivery location. Here, the vendor can create RFQ, regret RFQ, or view previous quotes.

The screenshot displays the 'RFQ Details' page in an ERP system. The page includes a navigation menu on the left with 'MAIN' and a document icon. The main content area is titled 'RFQ Details' and contains three tabs: 'RFQ Details' (active), 'RFQ Items', and 'Terms and Conditions'. Below the tabs is a grid of RFQ details:

<b>RFQ Number</b> RFQ_2025_Aug_9	<b>Document Type</b> Spot	<b>Buyer Name</b> Nalini Tatikonda	<b>Buyer Mobile Number</b> 6789043214
<b>Buyer Email</b> nalini.t@revalsys.com	<b>RFQ Deadline</b> 14/08/2025		
<b>Currency</b> Rupees	<b>GST Registered</b> False	<b>GST Type</b> -	<b>MSME Vendor</b> -
<b>Delivery Location</b> sbi colony	<b>State</b> Telangana	<b>Country</b> India	

At the bottom right of the details grid are two buttons: 'Create Quote for this RFQ' (blue) and 'Regret RFQ' (red). Below the details is a section titled 'My Quotes List' with search filters for 'Search by quotation No.' and 'Search By date'. The list contains one entry:

Quotation No.	RFQ Status	Date Created	Status Date	Supplier Ref. No.	Filled	View
7000014227	Submitted to Brand	01 Jul 2025	04/08/2025	RVL17JUL20251	Filled	View

By clicking this button, the vendor can create a quote for each RFQ item.

By clicking this button, the vendor can regret the entire RFQ at once.

On Click view, you can view your previous quote details.

# RevalRFQ – RFQ Items

After clicking the **Create Quote for this RFQ** button on the details page, you'll be directed to the RFQ items page, where the vendor can create or reject quotes for each item and then submit the quote.

The screenshot displays the 'RFQ Details' page in the RevalRFQ system. The page is divided into several sections:

- Navigation:** A top bar contains 'ERP', a home icon, and a user profile icon 'P'. Below it, a breadcrumb trail shows '← RFQ Details'. A secondary navigation bar has three tabs: 'RFQ Details', 'RFQ Items' (highlighted in orange), and 'Terms and Conditions'.
- RFQ Details Card:** A white card with rounded corners containing the following information:
  - RFQ Number: RFQ-2025-Nov-24
  - RFQ Deadline: 06/11/2025
  - Currency: -
  - Delivery Location: Banjara Hills
  - Buyer Name: Revalsys Buyer
  - Buyer Mobile Number: 7057384792
  - GST Registered: True
  - State: Telangana
  - Buyer Email: mustafa@revalsys.com
  - GST Type: IGST
  - Country: INDIA
  - MSME Vendor: -
- RFQ Items Section:** A section titled 'RFQ Items' with a legend for 'Completed' (green checkmark) and 'Regretted' (red circle with slash). It contains two item cards:
  - A4 Sheets:** Root Category: Paper & Boards, Parent Category: Printing Paper, Child Category: Copier / Office Paper, Material Code: A4GSM234RD, Quantity: 10000, UOM: Pieces. Buttons: 'Create Quote' (blue) and 'Regret Quote' (red).
  - Dell XPS 13:** Root Category: Eco-Friendly Living63, Parent Category: Personal Development40, Child Category: Home & Lifestyle43, Material Code: DELLXPS13512GB, Quantity: 100000, UOM: Pieces. Buttons: 'Create Quote' (blue) and 'Regret Quote' (red).
- Submit Quote Button:** A large orange button at the bottom right of the page.

Annotations with arrows point to specific elements:

- An arrow points from the 'Terms and Conditions' tab to a text box: "By clicking **Terms and Conditions**, you can view the buyer's terms and conditions."
- An arrow points from the 'Create Quote' button for 'A4 Sheets' to a text box: "Click **Create Quote** to generate a quote for this RFQ item."
- An arrow points from the 'Regret Quote' button for 'Dell XPS 13' to a text box: "By clicking **Regret Quote**, you can regret the quote for the RFQ item."
- An arrow points from the 'Submit Quote' button to a text box: "The **Submit Quote** button will be enabled once you've quoted all RFQ items."

# RevalRFQ – RFQ Items – Terms & Conditions

By clicking the **Terms & Conditions** tab on the **RFQ Items** page, you can view the buyer's terms and conditions. Clicking the **RFQ Items** tab again will take you back to quote for the RFQ items.

The screenshot shows a web application interface for 'RevalRFQ'. On the left is a vertical sidebar with an 'ERP' logo, a home icon, a 'Main' label, a document icon, a question mark icon, and a refresh icon. The main content area is titled '← RFQ Details' and contains three tabs: 'RFQ Details', 'RFQ Items', and 'Terms and Conditions' (which is highlighted in orange). Below the tabs, the 'Terms and Conditions' section is displayed with four items, each in a light yellow box:

- Payment Terms**: Within 15 days from the date of allotment.
- Delivery Inco Terms**: delivery in Progress
- Delivery Inco Terms2**: FOB (Free on Board) – Mumbai Port
- Terms Of Delivery**: FOB (Free on Board) – Mumbai Port

A user profile icon with the letter 'P' is visible in the top right corner of the application.

# RevalRFQ – RFQ Items – Create Quote

After clicking the **Create Quote for RFQ Item** button on the RFQ Items page, you'll be taken to the Item Details page, where you can review the item details and click **Next** to proceed with quoting.

The screenshot displays the 'Item Details' page in the RevalRFQ system. The page header includes the ERP logo, a home icon, and a user profile icon labeled 'P'. The main content area is titled 'Quotes' and shows the following details:

- RFQ Number - RFQ-2025-Nov-24
- RFQ Date - 04/11/2025
- Quotation No -

Below this information are two buttons: 'Items Details' (highlighted in orange) and 'Quote'. The item details are presented in a table format:

<b>Root Category</b> Paper & Boards	<b>Parent Category</b> Printing Paper	<b>Child Category</b> Copier / Office Paper	<b>Material Code</b> A4GSM234RD
<b>Quantity</b> 10000	<b>UOM</b> Pieces	<b>HSN</b> A4GSM234	<b>Over Delivery Tolerance %</b> 24
<b>Under Delivery Tolerance %</b> 30	<b>Item Delivery Date</b> 2025-11-26T00:00:00	<b>Description</b> A4GSM234RD	<b>Remarks / Additional Text</b> good quality and time delivery

An orange 'Next' button is located at the bottom right of the item details section. A red double-headed arrow points from this button to a callout box at the bottom of the page.

By clicking **Next**, you'll navigate to the Quote page to submit your quote for the item.

# RevalRFQ – RFQ Items – Create Quote

After clicking the **Create Quote for RFQ Item** button on the RFQ Items page, you'll be taken to the Item Details page, where you can review the item details and click **Next** to proceed with quoting.

The screenshot shows the 'Create Quote' interface for an RFQ item. The page is titled 'Quotes' and displays the following information:

- RFQ Number - RFQ-2025-Nov-24**
- RFQ Date - 04/11/2025**
- Quotation No -**

The interface is divided into several sections:

- Material Description:** A4GSM234RD, Quantity Required: 10000 Pieces, GST Type: IGST.
- Delivery Details:** Delivery Date\* (Select Delivery Date).
- Pricing:** Includes fields for Quoted Price (₹)\*, Discount % and Amount (₹), Delivery Charges (₹), Freight Charges (₹)\*, Packaging Charges (₹), Tax Rate\*, Net Price, and Tax Price.
- Other Comments:** A text area for additional remarks or notes.

Four callout boxes provide instructions:

- Pricing:** In the **Pricing** section, the vendor will provide a quote for the total quantity of the item.
- Delivery Details:** In the **Delivery Details** section, the vendor must select the delivery date by which the item can be delivered.
- Other Comments:** In the **Other Comments** section, the vendor can add any additional remarks or notes.
- Save:** By clicking **Save**, the quote for the item will be saved.

# RevalRFQ – RFQ Items – Regret Quote

After clicking the **Create Quote for RFQ Item** button on the RFQ Items page, you'll be taken to the Item Details page, where you can review the item details and click **Next** to proceed with quoting.

The screenshot shows the 'RFQ Details' page with a modal window titled 'RFQ Item' open. The modal contains a table with item details and a text area for 'Regret Comments'. Below the modal are 'Cancel' and 'Regret' buttons. Two callout boxes provide instructions: one points to the 'Regret Comments' field, and another points to the 'Regret' button.

**RFQ Details**

RFQ Number: RFQ-2025-Nov-24  
RFQ Deadline: 06/11/2025  
Currency: -  
Delivery Location: Banjara Hills

Buyer Name: Revalsys Buyer  
Buyer Mobile Number: 7057384792  
Buyer Email: mustafa@revalsys.com

GST Registered: True  
State: Telangana

**RFQ Item**

Item	Material Code	Quantity
Dell XPS 13	DELLXPS13512GB	100000

Regret Comments \*

Enter Regret Comments

(We are not allowing <, >.) (Max characters allowed 1000.)

Cancel Regret

By clicking **Cancel**, the vendor can return to the RFQ items list page.

In the **Regret Comments** section, the vendor can specify the reason for rejecting the quote for that particular RFQ item.

By clicking the **Regret** button, the quote for the item will be rejected.

✓ Completed    ⓧ Regretted

# RevalRFQ – RFQ Items

After clicking the **Create Quote for this RFQ** button on the details page, you'll be directed to the RFQ items page, where the vendor can create or reject quotes for each item and then submit the quote.

The screenshot displays the 'RFQ Details' page in the ERP system. At the top, there are three tabs: 'RFQ Details', 'RFQ Items', and 'Terms and Conditions'. An annotation points to the 'Terms and Conditions' tab, stating: "By clicking **Terms and Conditions**, you can view the buyer's terms and conditions."

The 'RFQ Details' section contains the following information:

<b>RFQ Number</b> RFQ-2025-Nov-24	<b>Buyer Name</b> Revalsys Buyer	<b>Buyer Mobile Number</b> 7057384792	<b>Buyer Email</b> mustafa@revalsys.com
<b>RFQ Deadline</b> 06/11/2025			
<b>Currency</b> -	<b>GST Registered</b> True	<b>GST Type</b> IGST	<b>MSME Vendor</b> -
<b>Delivery Location</b> Banjara Hills	<b>State</b> Telangana	<b>Country</b> INDIA	

The 'RFQ Items' section shows two items:

- A4 Sheets** (Paper & Boards): Root Category: Paper & Boards, Parent Category: Printing Paper, Child Category: Copier / Office Paper, Material Code: A4GSM234RD, Quantity: 10000, UOM: Pieces. Status: Filled (green checkmark), Edit (pencil icon), View (eye icon).
- Dell XPS 13** (Eco-Friendly Living): Root Category: Eco-Friendly Living63, Parent Category: Personal Development40, Child Category: Home & Lifestyle43, Material Code: DELLXPS13512GB, Quantity: 100000, UOM: Pieces. Status: Filled (red circle with slash), Edit (pencil icon), View (eye icon).

An annotation points to the 'Filled', 'Edit', and 'View' icons for the 'Dell XPS 13' item, stating: "Here, the vendor can see three icons — **RFQ item status**, **Edit**, and **View**. Before submitting the quote, if the vendor changes their decision, they can click **Edit** to create or reject the quote again."

At the bottom right, there is a 'Submit Quote' button. An annotation points to it, stating: "By clicking **Submit Quote**, the quotes for the RFQ items will be submitted."

# RevalRFQ – RFQ Items- Edit

When you click **Edit** on the previous page, a popup appears where the vendor can choose to either create or reject the quote.

The screenshot displays the 'RFQ Items' section of the RevalRFQ system. The background shows RFQ details for 'RFQ-2025-Nov-24' with fields for Buyer Name, Buyer Mobile Number, Buyer Email, RFQ Deadline, Currency, Delivery Location, GST Registration, and State. Below this, a table lists RFQ items with columns for material codes and quantities. A central white popup dialog asks 'Do you want to proceed' with the subtext 'Would you like to quote this item or cancel the action'. Two buttons are visible: a blue 'Create Quote' button and a red 'Regret Quote' button. Two callout boxes with purple borders provide instructions: one points to the 'Create Quote' button, stating 'Click **Create Quote** to generate a quote for this RFQ item.', and the other points to the 'Regret Quote' button, stating 'By clicking **Regret Quote**, you can regret the quote for the RFQ item.'

RFQ Number	Buyer Name	Buyer Mobile Number	Buyer Email
RFQ-2025-Nov-24	Revalsys Buyer	7057384792	mustafa@revalsys.com

RFQ Deadline	Currency	Delivery Location	GST Registration	State	MSME Vendor
06/11/2025	-	Banjara Hills	True	Telangana	-

Material Code	Quantity	UOM	Material Code	Quantity	UOM
A4GSM234RD	10000	Pieces	DELLXPS13512GB	100000	Pieces

**Do you want to proceed**  
Would you like to quote this item or cancel the action

Click **Create Quote** to generate a quote for this RFQ item.

By clicking **Regret Quote**, you can regret the quote for the RFQ item.

# RevalRFQ – Supplier Terms & Conditions

By clicking **Submit Quote** on the RFQ Items page, you'll be directed to the **Supplier Terms & Conditions** page, where the supplier can specify their delivery and payment terms.

The screenshot displays the 'Supplier Terms and Conditions' page within an ERP system. The page header includes 'ERP' and a home icon. The main content area is titled 'Quotes' and shows a breadcrumb for 'Quotation - QUO-2025-24-16'. The 'Supplier Terms and Conditions' section contains the following fields:

- Delivery Term\***: A dropdown menu with the option 'Select Delivery Term'.
- Payment Term\***: A dropdown menu with the option 'Select Payment Term'.
- Insurance**: A text input field with the placeholder 'Enter Here' and a note '(Max characters allowed 1000.)'.
- Special Instructions**: A text input field with the placeholder 'Enter Here'.

A **Submit** button is located at the bottom right of the form. Two callout boxes provide instructions:

- Left Callout Box:** Here, the vendor will fill in their **Terms & Conditions** for payment and delivery using the predefined dropdown options and can add comments for **insurance** and any **special instructions**, if applicable.
- Right Callout Box:** By clicking **Submit**, the quote will be successfully submitted.

# RevalRFQ – Quote Creation Success POP UP

By clicking **Submit Quote** on the **Supplier Terms & Conditions** page, your quote will be submitted successfully, and a popup will appear showing a **success message**, along with the **quotation number** and **submission date** for the RFQ.

The screenshot shows the 'Quotes' page in the RevalRFQ system. The background is dimmed, showing the 'Supplier Terms and Conditions' page for Quotation - QUO-2025-24-16. The page includes fields for Delivery Term\* (10% adv ABG, 10% Engg Draw, 70% agnst PBG) and Payment Term\* (60 days credit from date of acceptance of Material). A central popup window displays a green checkmark icon and the message: 'Quote Created Successfully'. Below the message, it states: 'Quote QUO-2025-24-16 for RFQ-2025-Nov-24 submitted on 06 Nov 2025.' A green 'Confirm' button is visible at the bottom of the popup. An orange arrow points from the 'Confirm' button to a text box at the bottom of the image.

By clicking **Confirm**, you'll be redirected to the **RFQ List** page, where you can create quotes for other RFQs.

# RevalRFQ – Details Page- Regret Page

After selecting an RFQ, you'll reach the **Details** page, where the vendor can reject the entire RFQ by clicking **Regret RFQ**. A confirmation popup will then appear.

The screenshot displays the 'RFQ Details' page in an ERP system. The page features a sidebar with 'MAIN' and a home icon. The main content area is titled 'RFQ Details' and includes three tabs: 'RFQ Details' (active), 'RFQ Items', and 'Terms and Conditions'. Below the tabs is a grid of RFQ details:

<b>RFQ Number</b> RFQ_2025_Aug_9	<b>Document Type</b> Spot	<b>Buyer Name</b> Nalini Tatikonda	<b>Buyer Mobile Number</b> 6789043214
<b>Buyer Email</b> nalini.t@revalsys.com	<b>RFQ Deadline</b> 14/08/2025		
<b>Currency</b> Rupees	<b>GST Registered</b> False	<b>GST Type</b> -	<b>MSME Vendor</b> -
<b>Delivery Location</b> sbi colony	<b>State</b> Telangana	<b>Country</b> India	

At the bottom right of the details grid, there are two buttons: 'Create Quote for this RFQ' (blue) and 'Regret RFQ' (red). An orange arrow points from a text box to the 'Regret RFQ' button.

Below the details grid is a section titled 'My Quotes List' with search filters for 'Search by quotation No.' and 'Search By date'. The list contains one entry:

Quotation No.	7000014227	RFQ Status	Submitted to Brand			
Date Created	01 Jul 2025	Status Date	04/08/2025	Supplier Ref. No.	RVL17JUL20251	Filled View

By clicking this button, the vendor can regret the entire RFQ at once.

# RevalRFQ – Details Page- Regret Page

If you reject the RFQ, a popup will appear. After entering your regret comments, you'll be redirected to the **RFQ List** page.


The screenshot displays the 'RFQ Details' page with a 'Regret RFQ' popup dialog. The popup contains a text input field for 'Regret Comments \*' with a placeholder 'Enter Regret Comments' and a character limit of 1000. Below the input field are two buttons: 'Cancel' and 'Regret RFO'. Three callout boxes provide instructions:

- Top Callout:** In the **Regret Comments** section, the vendor can specify the reason for rejecting the quote for that particular RFQ .
- Bottom-Right Callout:** By clicking the **Regret** button, the quote for the RFQ will be rejected.
- Bottom-Left Callout:** By clicking **Cancel**, the vendor can return to the RFQ list page.

The background page shows the following details:

- RFQ Number:** RFQ-2025-Nov-23
- RFQ Deadline:** 04/11/2025
- Currency:** -
- Delivery Location:** Banjara Hills
- Buyer Name:** Re...
- Buyer Mobile Number:** ...
- MSME Vendor:** -

At the bottom of the page, there is a 'Quotation List' section with a search bar and a date selector.

An aerial photograph of a massive crowd of people at a festival. In the center, a large logo for 'REVALSYS' is visible, with the word 'REVALSYS' in a stylized, outlined font and 'CREATING THE FUTURE' written below it. The crowd is dense and colorful, with many people wearing bright clothing. The background is a mix of green and blue, suggesting an outdoor setting with trees and possibly a stage or performance area.

IN INDIA ALONE MORE THAN

**100**

M I L L I O N

PEOPLE ARE DIRECTLY OR INDIRECTLY ACCESSING  
THE TECHNOLOGY DESIGNED BY REVALSYS

*Thank You*